



Grindal Company

GRINDING SPECIALISTS

1551 E. Industrial Dr. Itasca, IL 60143 Phone (630) 250-8950 Fax (630) 250-7082

Visit us on the internet at www.grindal.com

March 21, 2020

Dear Values Customers

As Per State of Illinois Executive Order No. 8, in response to COVID-19, Grindal Company will be open, working as needed to meet the needs of our Crucial Supply Chain Customers. At this time, we request that you provide us with written notice of your Operational Expectations / Requirements, within the guidelines of this order, section 12 t. (below) Grindal Company will provide required services to you within the best of our abilities in accordance with Executive Order No. 8.

Please provide us with this written notice by the end of day Monday, along with your expected needs, workflow coming to us and any other pertinent information, so that we can plan appropriately. Our goal is to meet your needs, supporting our community, while protecting the health and safety of our staff and community.

Teamwork has never been more important and we will get through this together!

Sincerely,

Jan Spooner

President

Grindal Company

Direct: 630-935-1860

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12. **Essential Businesses and Operations.** For the purposes of this Executive Order, Essential Businesses and Operations means Healthcare and Public Health Operations, Human Services Operations, Essential Governmental Functions, and Essential Infrastructure, and the following:¹

- t. **Manufacture, distribution, and supply chain for critical products and industries.** Manufacturing companies, distributors, and supply chain companies producing and supplying essential products and services in and for industries such as pharmaceutical, technology, biotechnology, healthcare, chemicals and sanitization, waste pickup and disposal, agriculture, food and beverage, transportation, energy, steel and steel products, petroleum and fuel, mining, construction, national defense, communications, as well as products used by other Essential Businesses and Operations.